

FMV IŞIK SCHOOLS ADMISSION POLICY APPENDICES

Appendices:

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APPENDIX 1: IB DIPLOMA PROGRAMME APPLICATION FORM

... /... / 20...

FMV Işık High School Administration

I, (Your name), father/mother of (Student name, school number) of class 10/....., would like to apply for the International Baccalaureate Diploma Programme on behalf of my child for the May 20.... exams. I kindly request that you consider my son's/daughter's application.

Thank you in advance for your attention to this matter.

Yours,

Legal Guardian

APPENDIX 2: IB DIPLOMA PROGRAMME CANDIDATE SELF EVALUATION FORM

NAME:

CLASS:

Please respond to the statements below using the following criteria:

1:Seldom or Never, 2:Occasionally, 3: Considerably, 4: Almost Always

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| | |
|--|--|
| 1. Perception | |
| I have confidence in myself that I can succeed in academic classes | |
| I see value and use for knowledge/skills | |
| 2. Background for Learning | |
| I have the reading skills required for assignments and tests | |
| I have the writing skills required for assignments and tests | |
| I have the background knowledge and skills necessary to support academic rigor | |
| 3. Learning Preference and Style | |
| I participate in classroom activities | |
| I stay focused in the classroom environment | |
| I am an independent learner, I complete assignments, grasp concepts/skills with little teacher interaction | |

| | |
|---|--|
| I am willing to do more than the minimum requirements | |
| I can tolerate frustration and criticism | |
| 4. Help From Others | |
| I have visible support from parents and family for learning and school participation | |
| I seek help from the teacher when needed | |
| I seek help from my peers when needed | |
| 5. Use of Time and Study Skills | |
| I consider the completion of school work a priority | |
| I complete daily assignments and long-range projects before deadlines | |
| I spare time for extracurricular activities | |
| 6. Teamwork and Collaboration | |
| I always have a positive attitude about the task(s) | |
| I listen to, share with, and support the efforts of others | |
| I consistently stay focused on the task and what needs to be done. I am self-directed | |
| I actively look for and suggest solutions to problems | |
| I provide work of the highest quality | |

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Please add any additional academic or personal attributes not mentioned above and summarize what kind of learner you are in a few sentences.

NAME :
SURNAME :
CLASS/NO :

List the titles of the books, essays, poetry, short stories or plays you read outside of academic courses that you enjoyed most during the prep year, grade 9 and grade 10.

List the titles of the print or digital publications, websites, journals, podcasts or other content with which you regularly engage.

List the movies, albums, shows, museums, lectures, events at your school or other entertainment that you enjoyed most during secondary/high school (in person or online).

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- Please read the explanations carefully before you fill out the form.

PLEASE MARK THE BOX ABOVE THE COLUMN YOU HAVE SELECTED. CIRCLE THE LEVEL OF THE COURSES WITHIN EACH SUBJECT GROUP. Of the 6 courses you select, 3 must be HL. (If you wish to select 4 HL courses, speak to your programme coordinator.)

| | | | | | |
|------------------------------------|---------|-----------------------------------|--|---------------------------|--|
| PLEASE MARK ONE OF THE BOXES | | | | | |
| SUBJECT GROUPS | COURSES | ENGINEERING (SCIENCE- MATH) | SOCIAL SCIENCES (TURKISH- MATH) | ART (TURKISH- MATH) | SECOND CHOICE (in case the selected |

| | | | | | |
|----------------------------------|--|--------|-------|-------|------------------------|
| | | | | | course is not offered) |
| LANGUAGE and LITERATURE | LANGUAGE A: TURKISH LITERATURE | HL/SL | HL/SL | HL/SL | |
| LANGUAGE ACQUISITION | ENGLISH B | HL | HL | HL | |
| INDIVIDUALS and SOCIETIES | TURKEY IN THE 20 th CENTURY | SL | SL | SL | |
| | ITGS* | N/A | HL/SL | N/A | |
| SCIENCE | PHYSICS* | HL/SL | N/A | N/A | |
| | CHEMISTRY* | HL/ SL | HL/SL | N/A | |
| | BIOLOGY* | HL/SL | HL/SL | HL/SL | |
| MATHEMATICS | MATHEMATICS AA | HL/SL | HL/SL | SL | |
| ART | VISUAL ARTS* | N/A | N/A | SL/HL | |

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- For the IB Diploma, a student must choose six subjects, one each from group 1 to 6. Three subjects must be chosen at Higher Level. Students who do not wish to take a subject from group 6 (the Arts) can choose an additional subject from group 3 or 4.
- The EE, TOK, and CAS are compulsory courses in the core of the programme. All students take a course on the Theory of Knowledge (TOK) and must fulfil the requirements of CAS (Creation, Action, Service) in order to obtain the IB Diploma.

- While we will try to meet the interests of every student, we cannot always guarantee a course. Subjects denoted with a star (*) will only be offered if enough students choose the course. Students must indicate a second preference in case their first choice is not offered.
- If you wish to pursue a career in a Science-Math field (eg. Engineering), you may select 2 science courses.
- If you wish to pursue a career in a Turkish-Math field (eg. Law, Business Management), you may select either the second or the third block.
- Whatever block you opt for, you need to select HL or SL for each course you choose.
- Math AA is offered in HL and SL, and the content of each level is different. You should research the requirements of the university you wish to apply to before you make a selection. We do not advise selecting Math HL if your grade average for this course is below 85.
- We do our best to offer courses that suit the interest of all of our students. However, some courses (eg. all of the 3 sciences) may If this is the case, you may be called for another interview to discuss the other options.
- Please remember that you will also be responsible for courses in the national curriculum. These courses will be conducted concurrently with IB Diploma Programme courses.
- Please review the subject choices carefully and discuss your options with your parents before you make your final decision.
- Do not hesitate to consult your DP coordinator if you have any questions.

APPENDIX 5: CANDIDATE ACCEPTANCE LETTER TO THE PARENT

.../.../20...

Dear(title) (last name),

Following a lengthy and arduous selection process, we are happy to announce that (student's name-surname) has been admitted to the International Baccalaureate Diploma Programme.

..... (student's name) will begin the programme in grade 11 and graduate with an FMV Işık High School MOE and an IB diploma at the end of grade 12 on the condition that he/she fulfills all the requirements of the programme.

We kindly ask you to guide (student's name) as they fill out the Subject Choice form and email it to the Diploma Programme Coordinator together with the Legal Guardian Recognition Form by (date). We would like to note that subject choices will become definite after a final interview with the student.

We have full confidence that (student's name) will meet the requirements of the Diploma Programme for (year) May exams. We believe that the programme will prepare our student for national and international academic and social challenges at the highest level and we wish him/her continued success.

Yours truly,

Diploma Programme
Coordinator

Assistant Principal

Principal

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APPENDIX 6: CANDIDATE REFUSAL LETTER TO THE PARENT

/ /20..

Dear parent (title) (last name),

Thank you for your interest in the International Baccalaureate Diploma Programme.

We regret to tell you that we are not able to offer (student's name-surname) a place in the programme. (student's name) application was considered in detail and was noted for several strong features. However, he/she does not fully meet the required criteria and expectations of the Diploma Programme.

We acknowledge the time and energy put into (student's name) application, and we wish him/her every success with his/her studies in the MOE programme in the new academic year.

Yours truly,

Diploma Programme
Coordinator

Assistant principal

Principal

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APPENDIX 7: ACADEMIC HONESTY CONTRACT

1. I will do my own work. I will not copy another person's work, in whole or in part, and turn it in as my own. I will not receive unfair assistance from another student, parent, computer program, or any other unauthorized source on a project that was meant to be completed alone.
2. I will keep quiet during tests. I will not talk to any student, look at anyone else's paper, or allow anyone else to see my paper, or arrange to have access to information during tests.
3. I will not consult other unauthorized material or information during tests unless my teacher gives me permission (notes, calculator, electronic storage, etc.)
4. I will not plagiarize. I understand that plagiarism is using the words or ideas of other authors in my papers without giving those authors credit. I will not take material from the Internet or another student's electronic files and use it as my own. I will not copy text, graphics, musical scores, mathematical solutions, artistic layouts or presentations, or any idea in any form from another source without proper citation.
5. I will follow my teachers' directions regarding whether it is acceptable to give, receive or ask for help on homework.
6. I will not communicate exam information or answers during or following an exam.
7. I will not retrieve unauthorized information—whether on paper, in electronic form, or from another student—during a closed test
8. I will not, in laboratory situations, falsify or fabricate data or observations, including computer output.
9. I will not claim credit for work that is not the product of my own honest effort.
10. I will not turn in an original paper or project more than once for different classes or assignments.

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Any student who breaches this Academic Honesty Contract is subject to disciplinary action including grade penalties.

I have read and understood this Academic Honesty Contract. I will follow the rules stated above.

Student Name (Print):

Date:

Signature:

I have read and understood this Academic Honesty Contract, and have discussed it with my son/daughter.

I agree to encourage compliance with the rules stated above.

Parent Name (Print):

Date:

Signature

APPENDIX 8: LEGAL GUARDIAN RECOGNITION FORM

..../...../20.....

To FMV Işık High School Administration,

I confirm that my son/daughter, student in 10/... class (.....class number) will study in the International Baccalaureate Diploma Programme for the 20...–20..... and 20....-20.... academic years. I confirm that I have been informed by school authorities and the programme coordinator about the procedures and the requirements of the programme which will last two years. I have read the Diploma Programme principles and practices and the information regarding the assessment procedures.

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According to the above, I confirm:

- that I will support my son/daughter in complying with the rules of academic integrity and all the other requirements of the programme during the two year period.
- that in case my son/daughter wishes to continue his/her studies in the MOE programme, he/she can only leave the Diploma Programme at the end of grade 11; that he/she cannot leave the programme in grade 12.
- that I will pay the Diploma Programme exam fees before the first exam registration date in the 20.../ 20.... academic year.

Legal Guardian

Name –Surname :

Signature :

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