

ACADEMIC INTEGRITY POLICY

Appendices:

1. Examples of Academic Misconduct
 - 1.1. Examples of academic misconduct by a student
 - 1.2. Examples of academic misconduct by a teacher
2. Academic Integrity Student Contract
3. Notice to Parents Regarding Academic Integrity
4. Acknowledgment of Honor Code
5. Candidate Authentication Form
6. IBDP Candidate Consent Form
7. Ethical Guidelines for Extended Essay, Research and Fieldwork
8. Exam Protocol
9. Malpractice and Academic Infringement Scenarios
10. IBDP Academic Misconduct Statement Forms
 - Candidate Statement Form
 - Coordinator Statement Form
 - Invigilator Statement Form
 - School Staff Statement Form
 - Teacher Statement Form

Appendix 1: Examples of Academic Misconduct

1.1 Examples of academic misconduct by a student:

1. Presenting or submitting another student's work as their own,
2. Copying from another student's test or homework,
3. Allowing another student to copy from your test or homework,
4. Falsifying or misinterpreting data when presenting research,
5. Copying or summarizing another writer's opinion or ideas without acknowledging the source,
6. Copying a map, an illustration, a photograph, a graphic without acknowledging the source,
7. Using the information and comment of another author's work as their own data without acknowledging the source,
8. Failing to acknowledge original/primary resource when presenting research or data,

9. Using a registered trademark or brand without acknowledging the owner,
10. Copying information from a book, a periodical, an encyclopedia or a digital source without citation,
11. Conducting research without permission of the participants,
12. Producing any work that shows disrespect of personal, political and/or spiritual values, and/or contain offensive remarks about race, gender, or religious beliefs,
13. Translating information from one language to another without referencing,
14. Inventing resources that do not exist,
15. Falsifying and fabricating data in producing any work (experiment, research finding, etc.)
16. Using materials such as textbooks, notes, or formula lists during a test without the professor's permission,
17. Collaborating on an in-class or take-home test without the professor's permission,
18. Submitting work commissioned, edited by, or obtained from a third party,
19. Bribing someone for an academic advantage, or accepting such a bribe (i.e. a student offers a professor money, goods, or services in exchange for a passing grade, or a professor accepts this bribe),
20. Using an academic advantage as a bribe (i.e. a professor offers a student a passing grade in exchange for money, goods, or services, or a student accepts this bribe),
21. Obtaining a copy of a test before the test is administered,
22. Distributing, either for money or for free, a test before it is administered,
23. Encouraging others to obtain a copy of a test before the test is administered,
24. Changing grades in a gradebook, on a computer, or on an assignment,
25. Continuing to work on a test after time is called,
26. Attempting to remove examination materials from the examination room,
27. Selling or giving away information stored on a computer or calculator which will be submitted for a grade,
28. Sharing test or assignment answers on a calculator or computer,
29. Accepting or providing outside help on online assignments or tests,
30. Bringing unauthorized material into the exam room,
31. Facilitating information to other students during the exam,
32. Cheating in an exam,
33. Taking or attempting to take an exam for someone else, or having or attempting to have someone take the test for another student,

34. Disrespecting a teacher or another student, in class or online,
35. Failing to abide by invigilator instructions
36. Talking, texting, or viewing material unrelated to the course during class time,
37. Failing to silence mobile phone during class,
38. Posting inappropriate material or material unrelated to the course on discussion boards,
39. Buying homework from essay writing services or essay banks,
40. Getting another person to do an assignment, (friends, family members, or other students in the same or different school, college or university, private tutors)
41. Submitting the same assignment for different courses,
42. Asking for additional time using an invalid excuse when not able to meet the deadline,
43. Claiming to have submitted an assignment when it has not been submitted,
44. Harming or stealing library material,
45. Forging a signature,
46. Altering academic data or records.
47. Submitting work commissioned, edited by, or obtained from a third party.

1.2 Examples of academic misconduct by a teacher:

1. Neglecting to notice academic misconduct in student's work,
2. Neglecting to analyze homework that contains inadequate or invalid information,
3. Accepting unacknowledged homework that contains citations and quotations,
4. Failing to check whether submitted homework or projects have been correctly referenced,
5. Failing to indicate the sources of written texts or visuals before distributing worksheets to the students,
6. Sharing the exam content or exam questions with the students before an exam,
7. Failing to keep the exam questions in a secure place before the exam,
8. Helping students during the exam,
9. Leaving students unattended during the exam,
10. Failing to notice a student who is cheating during the exam,
11. Giving students additional time when the exam is over,
12. Being occupied with something else (Using mobile phone, reading exam papers, et

Appendix 2: Academic Honesty Student Contract

ACADEMIC HONESTY STUDENT CONTRACT

1. I will always do my own work. I will not copy another person's work, in whole or in part, and turn it in as my own.
2. I will not allow my homework and research to be copied physically or electronically without citation.
3. I will not receive unfair assistance from another student, parent, computer program, or any other unauthorized source on a project that was meant to be completed alone.
4. I will not spread information that I am not sure of its accuracy and that I do not verify its accuracy.
5. I understand that plagiarism is using the words or ideas of other authors in my papers without giving those authors credit. For that reason, I will not plagiarize.
6. I will not copy the sources of information I use in my work without specifying them in accordance with the rules.
7. I will not use general information from public sources on the Internet as if it were my own product.
8. I will not take material from the Internet or another student's electronic files and use it as my own. I will not copy text, graphics, musical scores, mathematics solutions, artistic layouts or presentations, or any idea in any form from another source without proper citation.
9. I will follow the direction of my teacher regarding whether it is acceptable to give, receive or ask for help on homework.
10. I will not turn in the same assignment more than once for different classes without my teachers' knowledge.
11. I will not attempt to access the exam documents. When I witness such a situation, I will cooperate with the school administration.
12. I will keep quiet during a test. I will not talk to any student, look at anyone else's paper, or allow anyone else to see my paper, or arrange to have access to information during tests.
13. I will not consult other unauthorized material or information during tests unless my teacher gives me permission (notes, dictionary, calculator, digital technology, smart watch etc.)
14. I will not retrieve unauthorized information—whether on paper, in electronic form, or from another student—during a closed test.
15. I will not communicate exam information or answers with my peers during or following an exam.
16. During laboratory studies, I will not change information such as data, experiment and observation results and computer output. I will not produce inauthentic data.
17. I will not make changes to official documents.
18. I will not claim credit for work that is not the product of my own honest effort.

Any student who breaches this 'Academic Honesty Student Contract' is subject to disciplinary action including grade penalties.

I have read and understood this 'Academic Honesty Student Contract'. I will follow the rules stated above.

Student Name-Surname:

Date:

Signature:

I have read and understood this 'Academic Honesty Student Contract, and have discussed it with my son/daughter. I agree to encourage compliance with the rules stated above.

Parent Name - Surname:

Date:

Signature:

Appendix 3: Academic Integrity Notice to Parents

Date:

Dear Parent,

As FMV Işık High School, our main goal is to develop the concept of academic integrity and prevent cheating and plagiarism. It is extremely important that your student adhere to the practices of academic integrity and our school's ethical values. We are dedicated to assuring that our students do not demean their character, damage their credibility or jeopardize their futures by engaging in any form of academic dishonesty. To accomplish this goal, we need your support and active involvement in reinforcing the importance of academic integrity by strengthening your child's understanding of and commitment to these standards and the ethical values of our school upholds.

Violation of academic honesty practices results in disciplinary action. This may result in your child not being able to obtain their IB diploma. Therefore, we kindly ask you to carefully read the Academic Integrity Policy' shared with you via e-mail and available on our school's website, and to sign the academic honesty protocol given to your child.

Thank you very much for your support and cooperation.

Sincerely,
School Principal

Appendix 4: Acknowledgment of Honor Code

I have read the Notice to Parents and the accompanying Honor Code, including policies regarding examinations and papers submitted. I have discussed these

matters with my child and agree to support the school in enforcing these policies.

_____ Parent Name (printed)

Parent Signature _____

Appendix 5: Candidate Authentication Form

DATE:

NAME: _____

CLASS: _____

NUMBER: _____

SUBJECT: _____

WORK : _____

ADVISOR: _____

RESEARCH SUBJECT: _____

The thought/research question, method, findings and discussion parts of my internal evaluation study, which I completed with my advisor in the above-mentioned title, are original, and the cases where parts or completely taken from other studies are stated in accordance with the reference rules. My original work includes no suspected or confirmed instances of academic misconduct.

I have documented that I have prepared my work in accordance with the International Baccalaureate Diploma Program guidelines and the principles of academic honesty and without citation. I have read and understood that if the quote is plagiarized, my work will be deemed unsuccessful and my diploma will be invalid.

CANDIDATE STUDENT

NAME SURNAME – SIGNATURE

Appendix 6: IBDP Candidate Consent Form

By signing this declaration, I understand and consent to the programme coordinator or another authorized school staff member uploading my work to the IB's eCoursework system. I also confirm that I am at least 15 years old and that the version of any materials I pass to my programme coordinator or another school staff member is the correct and final version, is my own work and that I have correctly acknowledged the work of others. I accept that failure to do this will be investigated as a breach of IB regulations.

Name:

Signature:

Date:

Appendix 7: Ethical Guidelines for Extended Essay, Research and Fieldwork

The following guidelines apply to research and fieldwork in all extended essays.

1. Extended essay students must exercise the greatest sensitivity to local and international cultures Any research/fieldwork that creates anxiety, stress, pain or discomfort for participants is not permitted.
2. Any research/fieldwork that involves unjustified deception, involuntary participation or invasion of privacy, including inappropriate use of information technology (IT), email and the internet, is prohibited.
3. All participants in research activities must be informed before commencing the research that they have the right to withdraw at any time.
4. Pressure must not be placed on any individual participant to continue with the investigation beyond this point.
5. Each participant must be informed of the aims and objectives of the research and in addition be shown the results of the research.
6. Informed consent should be obtained from the people who are the subject of the fieldwork. Research involving children needs the written consent of parent(s) or guardian(s). Students must ensure that parents are fully informed about the implications for children who take part in such research. Where research is conducted with children in a school, the written consent of the teachers concerned must also be obtained.
7. Extended essay students must avoid conducting research with any adult who is not in a fit state of mind and cannot respond freely and independently.
8. If any participant shows stress and/or pain at any stage of the research, the research must finish immediately, and the participant must be allowed to withdraw.
9. Participants must be debriefed and given the right to withdraw their own personal data and responses. Anonymity for each participant must be guaranteed.
10. All data collected must be kept in a confidential and responsible manner and not divulged to any other person.
11. Research that is conducted online, using IT methods, is subject to the same guidelines.
12. Any data collected online must be deleted once the research has been completed. Such data must not be used for any purpose other than the

conduct of the research.

13. No harm is done to living things in studies carried out in laboratories.

Appendix 8: Exam Protocol (for national programme exams)

FMV IŞIK SCHOOLS EXAM PROTOCOL

This protocol covers all written exams conducted throughout the academic year in FMV Işık High Schools. An exam supervisor is determined by the heads of departments for each exam and this information is shared with the assistant principals, who determines the invigilators.

The responsibilities of the exam supervisor

- Hands the exam packages to the invigilator.
- Visits each exam room during the exam and solves any problem that may occur.
- Fills in the exam attendance list and hands it to the head of department. (the attendance list is also filled in case there are no missing students)
- Receives the exam packages at the end of the exam.

Responsibilities of the Invigilator

- Takes the exam packages from the exam supervisor ten minutes before the exam.
- Checks the order of the exam rooms that he/she is responsible for.
- Collects students' mobile phones in the off mode.
- Hands out the exam papers (A and B groups, diagonally) If it is a classical exam, and asks the students to check if there are any missing pages.
- Hands out the optic forms if it is a multiple choice exam, and then the question booklet; checks if the exam group code and the booklet information has correctly been copied on the optic form.
- Writes the start-end times on the board.
- Makes the announcement 'The remaining time is 10 minutes.' 10 minutes before the end time.
- Ensures that the exam is taken in a healthy, unproblematic environment.
- Does not speak to the students.
- Writes the names and numbers of the absent students on the exam envelope.
- Writes '..... exam has been given' and signs in the allocated box in the class rooster.
- Makes the announcement 'The examination has ended. Please stop writing immediately.' when the exam time is over.
- Asks the students to pass the exam papers/optic forms from back to front, sorts them according to the groups and counts them before the

students leave the exam room.

- Writes his/her name and signs the exam envelope.
- Hands the exam envelopes to the assistant principal/head of department or the exam supervisor.
- Checks the optic forms (name-surname, school number, ID number)
- Hands out the question booklets in a diagonal fashion, ensures that the students check the pages, and makes necessary announcements.

Each invigilator must give his or her whole attention to the supervision of the examination. It is not permitted for an invigilator to engage in an activity (for example, reading or marking candidates' work, or using a telephone) other than supervising the examination. The invigilator cannot take any student's exam paper before the exam time is over or allow the student to leave the exam room.

Rules to be obeyed by the students

The students:

- must be present in the exam room before the exam starts.
- must follow the directions regarding the conduct of the exam given by the invigilator during the exam. Any breach of regulations is a matter to be concerned by the discipline committee.
- can bring to the exam room only material and tools that have been authorized by the course teacher.
- must leave nothing under their desks.
- start the exam when the invigilator announces the start time.
- cannot make use of any unauthorized material (lesson notes, course book), look at another student's exam paper, show their exam paper to another student, attempt written or oral communication with another student during the exam. Such incidents are accepted as academic misconduct.
- must hand in the material used during the act of academic misconduct and the exam paper to the invigilator, who then reports the incident to the school principal.
- cannot speak to the invigilator or ask any questions.
- cannot exchange stationary (pencil, eraser, pencil lead, sharpener, etc.)
- cannot eat or drink.
- cannot leave the exam room before the exam ends unless there is an emergency. (if there is an emergency, the student must inform the invigilator about his/her situation. Any student failing to leave the exam room without formal notice is viable to disciplinary action.)
- must pass their exam papers/optic forms starting from the back row to the front without standing up

Appendix 9: Misconduct and Academic Infringement Scenarios

1. Scenario - There is a clear evidence in the form of source material to support a decision that the candidate has plagiarized a text without any attempt to acknowledge the source(s). This includes the unacknowledged text in oral examinations and the use of other media, such as graphs, illustrations and data.

Principle – If there is a clear evidence of plagiarism with no acknowledgement of the source(s), the candidate will be found guilty of malpractice without regard for any alleged lack of intent to plagiarize. A statement from the candidate, teacher or coordinator stating that the copying was the result of an oversight or mistake by the candidate will not be considered as a mitigating factor.

Penalty – No grade will be awarded in the subject concerned.

2. Scenario – There is clear evidence in the form of source material that text (or other media) has been plagiarized without correct citation (for example, placing text within quotation marks, or indenting the text). However, the amount of plagiarism is minimal and the bibliography includes the source or at least an attempt to show the correct source.

Principle – If the amount of text, or other media, copied is minimal in the judgement of the final award committee and there is an attempt to acknowledge the source(s), the candidate may be found guilty of academic infringement. However, a substantial amount of copying will result in a finding of malpractice; a decision that would be reinforced if some copied text has no form of acknowledgement.

Penalty – If a candidate is found guilty of an academic infringement, zero marks will be awarded for the assessment component concerned. The candidate will still be eligible for a grade in the subject concerned.

3. Scenario – A candidate takes text from the Internet and translates it into another language for use in his/her work without acknowledging the source.

Principle – Regardless of whether text has been translated by the candidate, the ideas or work of another person must be acknowledged. This is still plagiarism.

Penalty - No grade will be awarded in the subject concerned.

4. Scenario – A candidate copies a work of art without acknowledging the source.

Principle – Plagiarism is a breach of regulations including all media and is not confined to text.

Penalty - No grade will be awarded in the subject concerned.

5. Scenario – An alleged case of plagiarism where the examiner, coordinator and/or teacher believe the candidate has plagiarized all or part of the work, but there is no evidence in the form of a source (or sources) that has been copied.

Principle – No candidate will be found guilty of plagiarism unless there is clear evidence in the form of source material that has been copied. A case of alleged plagiarism will only be brought to the attention of the final award committee when there is evidence of plagiarism; suspicion of plagiarism is not sufficient.

Penalty – No penalty

6. Scenario – A candidate's work is very similar to source material, such as text on a web site, and the source has been paraphrased by the candidate. The source has not been cited by the candidate.

Principle – Paraphrasing may be interpreted as plagiarism if the source material is not cited because this still constitutes representing the ideas of work of another person as the candidate's own. However, the degree of similarity with the source, whether the source has been cited and the extent of the paraphrasing, will be taken into account when deciding whether the candidate is guilty of malpractice.

Penalty – If the candidate is found guilty of plagiarism no grade will be awarded in the subject concerned.

7. Scenario – A candidate submits a piece of work with the cover sheet signed to the effect that it is his/her authentic work and is the final version of that work. There is clear evidence of plagiarism. The candidate claims in his/her statement that the wrong version was submitted by mistake.

Principle – By signing the coversheet the candidate has declared the work to be the final version of the work, therefore it is that work which will be considered and not another version. However, if the school was able to provide compelling evidence to prove it was a genuine mistake by the candidate, the correct work would be accepted and no further action taken.

Penalty - If the candidate is found guilty of plagiarism and no grade will be awarded in the subject concerned.

8. Scenario – A candidate allows another candidate to copy all or part of his/her work. The candidate who copies the work then submits that work as his/her own.

Principle – A candidate who allows his/her work to be copied constitutes behavior that results in, or may result in, another candidate gaining an unfair advantage, which constitutes malpractice.

Penalty – Both candidates will be found guilty of malpractice and no grade will be awarded in the subject concerned.

9. Scenario – A candidate hands in work that is the same or substantially similar for two different assessment components.

Principle – Depending on the specific requirements of a subject, a candidate may use the same topic for different assessment components, but that topic must be researched, written or otherwise presented using an entirely different approach. Using work that is the same or substantially similar for two different components is not acceptable.

Penalty - No grade will be awarded in the subject concerned.

10.Scenario – The candidate is found to be in possession of unauthorized material during a written or oral examination (for example, a cell/mobile phone, textbook.)

Principle – Possession of unauthorized material is sufficient reason to find a candidate guilty of malpractice. Whether or not a candidate did gain, could have gained, or intended to gain, an advantage by using unauthorized material will not be taken into account.

Penalty - No grade will be awarded in the subject concerned.

11. Scenario – The invigilator suspects that a candidate (or candidates) possessed unauthorized material during a written or oral examination but there is no tangible evidence of this material other than rumour among other candidates.

Principle – A candidate will not be found guilty of malpractice based on rumour or hearsay. The invigilator, coordinator or other responsible adult must have seen or subsequently have in their possession the unauthorized material. Alternatively, a guilty decision may be upheld if there are named witnesses among other candidates in the same examination.

Penalty - No grade will be awarded in the subject concerned.

12. Scenario – A candidate disobeys the instructions of the invigilator. The instructions are in compliance with the IB regulations for the conduct of examinations.

Principle – If the conduct of the candidate is such that he/she gains an unfair advantage (for example, continuing to write answers to questions when told to stop) or may affect the results of another candidate (for example, behaviour that is a distraction to other candidates), this will constitute malpractice.

Penalty - No grade will be awarded in the subject concerned.

13. Scenario – A candidate communicates or tries to communicate with another candidate during an examination.

Principle – If the conduct of the candidate is such that he/she may gain an unfair advantage or the conduct may affect the results of another candidate, this will constitute malpractice.

Penalty - No grade will be awarded in the subject concerned.

14. Scenario – A candidate (or candidates) leaves a note, a textbook, cell/mobile phone, calculator or other unauthorized material in a bathroom that is accessed, or could be accessed during an examination. Alternatively, a candidate may access, or endeavour to access unauthorized material left by another candidate.

Principle - If the conduct of the candidate is such that he/she may gain an unfair advantage or the conduct may affect the results of another

candidate, this will constitute malpractice.

Penalty - No grade will be awarded in the subject concerned.

15. Scenario – There is clear evidence that a candidate (or candidates) has copied the work of another candidate during an examination. It is not clear which candidate is guilty of malpractice, or whether some form of collusion has taken place.

Principle - If the conduct of the candidate is such that he/she may gain an unfair advantage or the conduct may affect the results of another candidate, this will constitute malpractice; this includes communicating with another candidate during the period of the examination. If the evidence and statements are insufficient to identify which candidate (or candidates) is guilty of malpractice the school will be asked to undertake further investigation and send a report to the IB at the earliest opportunity.

Penalty – With the cooperation of the school concerned the case will be investigated further until it is established, before the close of the examination session, which candidate has copied or whether there was collusion between the candidates. No grade will be awarded in the subject concerned to the guilty candidate or both candidates, as appropriate.

16. Scenario – The invigilator allows or instructs candidates to use a calculator during an examination in which calculators are prohibited.

Principle – If there is a clear statement from the school to the effect that the candidates were given permission to use calculators, no candidate will be found guilty of malpractice. However, not all marks for the examination paper will be accepted because candidates will have had an advantage. Depending on the actual circumstances of the case, the missing mark procedure may be applied for the assessment component in question.

Penalty - No penalty.

17. Scenario – A candidate acts in an irresponsible or unethical manner in breach of the IB guidelines for ethical conduct or animal experimentation. For example, producing work which includes offensive or obscene material, conducting experiments without the consent of participants, conducting experiments that inflict pain on humans and animals.

Principle – Candidates are required to act in a responsible and ethical manner throughout their participation in the Diploma Programme and assessment. The IB is entitled to refuse to mark or moderate assessment material if a candidate has acted in an irresponsible or unethical manner in connection with that part of assessment for the Diploma Programme. For example, if a candidate includes offensive or obscene material that is unrelated to the content of assessment. In such cases the final award committee is entitled to award a mark of zero for the component or part(s) of the component that are not assessed due to such irresponsible or unethical behaviour.

Penalty – Depending on the circumstances of the case, the IB may refuse to mark the work or award zero marks for the assessment component concerned.

18. Scenario – Malpractice by a candidate becomes evident after a grade has been issued for the subject concerned and there is clear evidence to support the case. For example, plagiarism is identified during a re-mark of a candidate’s work for the enquiry upon results service.

Principle – the IB is entitled to withdraw a grade from a candidate if malpractice is subsequently established after the issue of results.

Penalty – The grade awarded to the candidate in the subject concerned will be withdrawn and new results documentation issued. The withdrawal of the grade will be communicated through the university results service (if appropriate), but not the reason for the withdrawal of the grade.

19.Scenario – A candidate falsifies his/her record for creativity/action/service (CAS).

Principle – Malpractice includes any behaviour that gains an unfair advantage for a candidate or that affects the results of another candidate. This includes all requirements for the diploma.

Penalty – The candidate will need to complete the CAS requirements within 12 months to be eligible for the diploma, but the diploma will not be issued until one year after the candidate's diploma session.

20. Scenario – Suspected malpractice by more than one candidate in an examination.

Principle – The IB reserves the right, if not satisfied that an assessment has been conducted in accordance with the regulations, according to the seriousness of the violation, to declare the assessment null and void, to disqualify any or all candidates involved. The grades for all candidates in the subject concerned will be withheld until the case has been fully investigated and resolved.

Penalty—Whether or not a penalty is applied to all candidates, would depend on the outcome of the investigation.

Appendix 10: IBDP Academic Misconduct Investigation Templates

Candidate Statement Form

Candidate(s) name	
Session number(s)	
Subject/Level/Component	

Please provide a statement addressing the concerns relating to academic misconduct:

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I confirm that, to the best of my knowledge, the information provided above is correct and true.

Name:	
Date:	

Coordinator Statement Form

Candidate(s) name	
Session number(s)	
Subject/Level/Component	

Briefly explain the guidance given to all IB candidates in terms of academic honesty. How is this information/guidance made available to candidates?

Please provide a statement addressing the concerns relating to academic misconduct involving the candidate(s):

☐ I confirm that, to the best of my knowledge, the information provided above is correct and true.

Name:	
Date:	

Invigilator Statement Form

Candidate(s) name	
Session number(s)	
Subject/Level/Component	

*Was the candidate in possession of unauthorized materials during the examination?
For example, written notes, electronic devices such as mobile/cell phones or unauthorized calculators, etc.*

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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*At what stage of the examination was the unauthorized material discovered?
For example, during the reading time, within the first 30 minutes of the examination, etc.*

In the case of electronic devices, is there evidence that the candidate accessed relevant information via online/stored sources during the examination?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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Please provide a statement addressing the concerns relating to academic misconduct involving this candidate(s), and include your observations:

☐ *I confirm that, to the best of my knowledge, the information provided above is correct and true.*

Name:	
Date:	

School Staff Statement Form (Page 1)
(suspected maladministration)

Name	
Email address	
Phone number	
IB World school code	

Please briefly explain the guidance you have received in terms of your school having to comply with IB's assessment requirements and regulations:

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Were you informed about the allegation?

Were you informed about the IB's investigation procedure?

Were you informed of the possible consequences if maladministration is confirmed on your part?



I confirm that, to the best of my knowledge, the information provided above is correct and true.

Name:	
Date:	

School Staff Statement Form (Page 2)

(suspected maladministration)

Please provide any relevant information specifically referring to the allegations made against you. Please be specific in terms of time, date and facts and please provide information on evidence or witness who can support what you state:



I confirm that, to the best of my knowledge, the information provided above is correct and true.

Name:	
Date:	

Candidate(s) name	
Session number(s)	

Subject/Level/Component	
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Teacher Statement Form

As a subject area teacher/supervisor, what guidance do you provide to candidates with reference to academic honesty? What procedures do you adopt to verify that, to the best of your knowledge, a candidate's work is authentic?

Please provide a statement addressing the concerns relating to academic misconduct involving the candidate(s):



Name:	
Date:	

